PERFORMANCE GOALS

Editing and Updating Performance Goals from the Performance Appraisal Form

Performance Goals
Editing Goal Details from Appraisal Form

Click on "Edit" at the end of the goal name to display the goal details box.

1

Service Excellence

Increase % of projects completed on time to from 70% to 90 %. Edit

CPP Project Database, monthly measure.

Rating ?
○○○○○○ unrated

Alex's Comment
Comments not provided

Goal Details

Completed

Goal Details

Goal Name	Increase % of projects completed on time to from 70% to 90 %.
Measurement	CPP Project Database, monthly measure.
Weight-HCPC Only	-999999.0
Percent Complete	100.0
Start	09/01/2013
Due	08/31/2014
Status	Completed

sf Add Goal - Google Chrome

🔒 https://performancemanager4.successfactors.com/tgmEdit?t=3&u=bbbb&editComp

Add Goal

Edit your goal below.

Fields marked with * are required.

Category :	Service Excellence ▼
* Goal Name:	spell check... legal scan...
* Measurement:	spell check... legal scan...
Weight-HCPC Only:	0.0 %
Percent Complete:	0.0 %
* Start:	09/01/2013
* Due:	08/31/2014
Status:	Not Started ▼
Milestone:	⊕ Add Tasks
Comments, Results, Accomplishments or Feedback:	spell check... legal scan...

Update goal details as needed.

2

Click on "Save Changes"

3

◀ Back | 💾 Save Changes | ✖ Cancel

Postponed and/or Cancelled Goals

If a goal on your goal plan is no longer relevant, you can update the **GOAL STATUS** to indicate that the goal was cancelled or postponed.

NOTE: Only managers can delete an employee's goal.

Goal Details

Goal Status Options
Not Started
Behind/At Risk
On Track
Completed
Postponed
Cancelled