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Our records indicate you are enrolled less than half-time for the current summer term. In order for federal financial aid loans to disburse, you must be enrolled at least half-time (6 hours - undergraduate students; 3 hours - graduate students) in a degree-seeking program for the full twelve weeks of the summer term.

**Instructions:** Complete and submit the Summer Enrollment form using **ONE of the following methods:**

1. Online: Log on to myUTH, click on To Do List item, select submit, and follow instructions.
2. In Person: UCT Building, 7000 Fannin, Suite 2220, Houston, TX77030

**A. STUDENT INFORMATION**

Student Last Name                      First Name                      Middle Initial                      Program

School                      Anticipated Graduation Date

**B. COURSE ENROLLMENT INFORMATION**

Complete the information for the courses you will attend for the **Summer 2023** term:

Course Name	Course Number	Hours	Summer Session #	Session Start Date	Term

In order to be eligible for financial aid, students must meet Satisfactory Academic Progress (SAP) standards, and be enrolled at least half-time (Undergraduate students = 6 hours; Graduate students = 3 hours) in a degree-seeking program during **both** six-weeks summer sessions.

For example, the minimum enrollment status to attain eligibility for a summer session is 2 credit hours in the first six-week session and 1 credit hour in the second six-week session for a minimum of 3 credit hours over the full twelve weeks summer session.

*Please be aware that enrollment of 3 credit hours in only **one** of the two six-week sessions does **not** satisfy the financial aid eligibility requirement. A student **must** be enrolled for the **full twelve weeks** of a summer session.*

**Please check the appropriate box below:**

I only plan to enroll LESS THAN HALF-TIME (1-5 hours for undergraduate students; 1-2 hours for graduate students) during the current summer term. **Please note: any summer federal financial aid loan offers will be cancelled.**

I have added classes and am enrolled at least half-time in a degree-seeking program for the full twelve weeks of the current summer term.

If your expected enrollment plan changes, contact the Office of Student Financial Services **two weeks prior** to the start of the next term to avoid processing delays.

Financial aid will not be determined until this form has been processed by the Office of Student Financial Services.

**C. CERTIFICATION AND SIGNATURE**

By signing below, I understand that I must enroll at least half-time in a degree-seeking program for the **full twelve weeks** of the current summer term in order to be considered for federal financial aid for that term. Should my expected enrollment plan change, I will notify the Office of Student Financial Services **two weeks** prior to the start of the term, otherwise my award may be delayed, cancelled or result in an over award of funds for which I am responsible for repaying.

Student Signature *(no electronic signatures accepted)*

Date