

**Student Inter Council**  
**Monday, January 27, 2020**  
**University Center Tower (UCT) Room 1726 (17<sup>th</sup> Floor)**  
**5:30 p.m. – 7:30 p.m.**  
**Meeting Minutes**

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**I. Call to Order & Approval of 11/11/2019 Minutes.....Tristen Tellman, SIC President**

Meeting was called to order at 5:35 pm. Tristen polled the members for any objections or corrections to the minutes from November 11, 2019. Upon motion made and seconded, the minutes were unanimously approved.

**In attendance:** Tristen Tellman, Jeffrey Ackroyd, Sonia Patel, Niharika Neela, Rachel Pham, Melissa Yang, Alexandra Alvarenga, Arlene Cortez, Evit John, Rachel Buckley, Rohail Momin, Brittany Trinh, Alexandria Zingg Guzman, Ankita Podichetty, Michelle Mun, Melissa Burgos, Paul Emeonyi, Sehej Kaur Hara, Liang Wu, Oluchi Nwaobia, and Yuliana Nunez

**Guest:** Ms. Connie Wooldridge

**Absent:** Jayanta Mondal, Alexander Wheeler, Michaela Sandoval, Anik Banerjee, Eric Solberg, and Charlie Figari

**II. Advisor announcements.....Eric Solberg, SIC Advisor; Yuliana Nunez, SIC Advisor, Charlie Figari, Vice President and Chief Auxiliary Enterprises Officer**

Yuliana provided member a reminder about timely response to and timely notice and appropriate excuses for absence.

**III. Guest Speaker.....Ms. Connie Wooldridge Associate Vice President of Administrative and Academic Technologies**

Ms. Wooldridge provided the Student InterCouncil an update to previous IT concerns discussed with Mr. Amar Yousif.

- a. Student mailbox size – size has been doubled from 2GB to 4GB, the move to Office 360 will further increase the size to 100GB in the future.
- b. Account lockout during registration password reset option available, but the number of attempts were limited. The password limit has been increased and has resulted in fewer calls to the HelpDesk.
- c. Apple Mac computers are now allowed at the medical school for next year’s incoming students.
- d. Logging into the Axium system at SOD for students- IT is currently evaluating options and cost to resolve this issue.
- e. Software purchasing - there are several resources for students to utilize at UTHealth through various places. Ms. Wooldridge asked if they had any recommendation as to where the best place to host these resources would be and mentioned on how GSBS had displayed some of these resources. Ms. Wooldridge advised that she is looking into other software that students are interested in to assess any unmet needs for students and reviewing how to get these resources in. A recommendation was made to host the software links on the Student page and the technologies page at UTHealth.
- f. VPN access for international students - there are currently no VPN limitations
- g. Mr. Rohail Momin, mentioned that a recent update in MIPACS has caused a loss of patient files. He advised that in order to recover a missing patient file a Heat Ticket must be

submitted. Ms. Woolridge advised that she would look into the status of this and find out the current plan for resolution.

**IV. Committee Updates.....Jeff Ackroyd, SIC Vice President**

**Student Activities Committee..... Alexandra Alvarenga**

Alexandra Alvarenga advised they are currently working on scheduling a meeting with Auxiliary Enterprises to discuss the Crawfish Boil. She also reminded members that the event is on April 3<sup>rd</sup> and all SIC members are required to attend.

**Project Funding.....Sehej Kaur Hara**

Ms. Hara presented to the members a request School of Public Health Diversity Fair. She advised they are requesting \$500 dollars of SIC funding. Motion was made to approve funding upon motion made and seconded, the request was approved with stipulation that the SIC logo be on advertisements.

Ms. Hara presented to the members with a report of AMBR's first event as it had been previously decided to only partial funding with opportunity for full approval after first event. The members discussed the AMBR report that included advertising schemes, communications, and attendance. Motion was made to approve funding upon motion made and seconded, the funding request was approved in full amount for future events.

**Mental Health/Diversity Committees.....Tristen Tellman and Paul Emeonyi**

Ms. Tellman advised that Mentorship Initiative best practices will be reviewed from other institutions and a recommendation for implementation will be made at the end of the semester.

Mr. Emeonyi noted that The Diversity Committee will be hosting the SIC booth at Diversity Fair.

**Community Outreach.....Sonia Patel and Brittany Trinh**

Ms. Patel and Trinh advised that SIC donated stuffed animals to UHealthCares. They also advised that they are looking for a group volunteer event, updates to follow.

**Public Relations.....Evit John**

Mr. John advised that he had no update to share.

**TF Burks Scholarship, Jeff Ackroyd**

**Update** – final decisions and notifications have not yet happened

**V. SIC Business.....Yuliana Nunez, SIC Advisor**

**Reminders**

Spring Meeting Dates: February 24<sup>th</sup>, March 23<sup>rd</sup>, and April 20<sup>th</sup>

Events: Crawfish Boil (April 3<sup>rd</sup>) and Dean's Dinner (April 22<sup>nd</sup>)

**VI. Other Business**

SBMI provided an update on the mentorship and advised that they will be implementing a new mentorship program for students.

Ms. Rachel Buckley be looking into food and shuttle services based on recent feedback received.

Medical School garage parking is an issue. Ms. Tristen Tellman brought up to the member the idea of possibility making a special committee to address this issue.

**VII. Adjournment**

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 7:15 pm and time was provided for committees to meet.

Respectfully submitted by Tristen Tellman, on 02/21/2020.

Approved by Student InterCouncil on 02/24/2020.